

CatholicCare Victoria Sunday Appeal 2024 Information

Thank you for promoting annual CatholicCare Victoria Sunday Appeal and for helping to support the most vulnerable and marginalised in our community.

Please note: **Previously, the annual CatholicCare Victoria Sunday Appeal was conducted in August.**

This year, for the Archdiocese of Melbourne parishes, the CatholicCare Victoria Sunday Appeal will be held in May 2024.

Getting ready for a successful Sunday Appeal 2024

We have put together a package of appeal resources that you use to share CatholicCare Victoria Sunday Appeal information with your parishioners. These include appeal video, appeal envelopes, bulletin notices, poster, appeal speech, prayers of faithful and presentation slide.

You can download all of the CatholicCare Victoria Sunday Appeal materials from the website www.catholiccarevic.org.au/ParishResources

Sunday Appeal is held on 4th & 5th May 2024

How can my parishioners make a donation?

1. **Envelope** - Parishioners can use the appeal envelopes available at your parish. They can return the envelope to the parish or send it back to CatholicCare Victoria's East Melbourne office.
2. **Online Donation** - Parishioners can donate through our website www.catholiccarevic.org.au
3. **Phone** - Parishioners can call (03) 9287 5513 and speak to our fundraising team.
4. **Bank transfer** - Parishioners can directly transfer the fund to CatholicCare Victoria's bank account (noted below).
5. **Post** - Collect an appeal envelope, complete the donation form and return it to CatholicCare Victoria's East Melbourne office.

What do we do after the appeal?

1. Return all donation envelopes (cash, cheque and credit card donations) and appeal proceeds to CatholicCare Victoria via the postage paid mailing satchel provided.
2. Once the donation slips and appeal proceeds are returned to CatholicCare Victoria, we will issue tax deductible receipts to all donors who provide their details.

(Please turn over...)

3. If possible, please place some unused appeal envelopes in an area that parishioners can use later.
4. In the week after the Sunday Appeal, please include our Thank You bulletin notice in your newsletter.

How do I return and bank Parish donations?

- Complete the enclosed Parish Donation Summary Form.
- Return all the donation envelopes (including parishioner's cheques and credit card information) along with the Parish Donation Summary Form to CatholicCare.
- Please use the postage paid mailing satchel provided to mail back the proceeds, used envelopes and donation summary form.
- If there are cash donations, deposit the cash to the parish account and send the funds either by sending a cheque from the Parish bank account or making a bank transfer / direct deposit to CatholicCare Victoria's bank account.

Bank Account:

Account name: CatholicCare Victoria
BSB: 083 347
Account Number: 171 551 421
Bank: National Australia Bank

Contact Details (East Melbourne Office):

Address: CatholicCare Victoria, PO Box 196, East Melbourne VIC 8002
Phone: (03) 9287 5513
Email: fundraising@catholiccarevic.org.au

Donation Receipts:

All donations of \$2 and above are tax deductible. CatholicCare Victoria will issue tax deductible donation receipts and thank you letters to all donors who provided their contact details.

*Thank you for your support of CatholicCare Victoria's
programs and services.
We are very grateful to your parish team and community.*